

# SMC Meeting

## **ITEM NO. 1 – School Reopening and Academic Planning**

- The school reopening schedule for the session 2026–27 was discussed as per the guidelines of CBSE and local authorities.
  - The academic calendar, examination schedule, and co-curricular activities were reviewed and finalized.
  - Teachers were instructed to ensure timely completion of syllabus and regular assessment of students.
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## **ITEM NO. 2 – Student Safety and Discipline**

- Student safety measures inside the campus were discussed.
  - Proper discipline, regular attendance, and punctuality of students were emphasized.
  - CCTV monitoring, visitor entry procedures, and transport safety arrangements were reviewed.
  - Awareness regarding cyber safety and responsible use of mobile phones/social media was discussed.
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## **ITEM NO. 3 – Availability of Books and Learning Resources**

- Arrangements for timely availability of textbooks and notebooks for all classes were discussed.
  - The importance of digital learning resources and library usage was highlighted.
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## **ITEM NO. 4 – Teaching and Learning Activities**

- Smart classes, activity-based learning, and interactive teaching methods were encouraged.
  - Regular remedial classes and doubt-solving sessions for weak students were planned.
  - Participation of students in Olympiads, competitions, and skill-based activities was discussed.
  - Teachers were encouraged to use innovative teaching techniques for better learning outcomes.
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## **ITEM NO. 5 – Fee Collection and Parent Cooperation**

- The importance of timely payment of school fees for smooth functioning of school activities was discussed.
- Regular communication between parents and teachers was emphasized for the academic

progress of students.

- SMS reminders and notices regarding fee payment and school updates will continue to be shared with parents.
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#### **ITEM NO. 6 – Admission Status and Promotion of School**

- Admission status for the session 2025–26 was reviewed.
  - Plans for increasing admissions through academic excellence, school activities, and public awareness were discussed.
  - Parents’ feedback regarding school facilities and teaching quality was appreciated.
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#### **ITEM NO. 7 – Infrastructure and School Development**

- Maintenance of classrooms, laboratories, library, and playground was discussed.
  - Plantation drives, cleanliness programs, and environmental awareness activities will be conducted regularly.
  - Upgradation of computer lab and digital facilities was proposed for the new session.
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#### **ITEM NO. 8 – Any Other Matter with the Permission of the Chair**

- Regular checking of CBSE circulars, affiliation updates, and Education Portal notifications was advised.
- Proper documentation and record maintenance for school activities and meetings should be ensured.
- The meeting concluded with a vote of thanks to all the members for their valuable suggestions and cooperation.